

# Little Lambs Teacher

The heart involved: One that loves young children (ages 0-3) and desires to plant the Word of God into their precious hearts.

Scheduling details:

- Ministry Scheduler will poll for availability for each two-month cycle & will generate schedule.
- Each Little Lambs teacher typically serves two weeks during each two month cycle.
- Contact the Little Lambs Coordinator if you are unable to serve when scheduled; please do not serve when you are sick; call and we will find a replacement for you.

The practical tasks involved:

- Prior to Sunday morning:
  - Receive Bible reading schedule from Little Lambs Coordinator at start of each two-month cycle.
  - Give the Bible story some thought so you can communicate its truths; in addition to the Children's Bible, consider using additional teaching tools such as the flannel board.
- Sunday morning:
  - On Sunday morning please arrive by 9:45 a.m.
  - Prepare the classroom:
    - Survey area for hazards (e.g., broken furniture, open food, dirt, personal belongings)
    - Make enclosure using chairs and totes
    - Lay rug onto the floor and bring out a few toys for children to play with; set up pack & play
    - Set up sign-up sheet outside the door (blank sheets are in the folder in a Little Lambs tote)
    - Make sure there is enough snack available (inform Little Lambs Coordinator if low)
  - Join us at 10:10 a.m. for pre-service prayer in the Prayer Room.
  - After prayer, complete the classroom preparation with the help of any youth helpers; Little Lambs opens no later than 10:20 a.m.
  - Welcome parents and children as they arrive; have all parents sign in; introduce yourself to any first-time visiting parents and collect their registration cards.
  - Interact with children through play, coloring, singing songs, showing the Love of Christ, etc.
  - Encourage and direct the youth helper(s).
  - Read/tell scheduled bible story using Children's bible and potentially other teaching tools as well.
  - Serve snack; clean up after snack.
  - Clean any toys that have been mouthed by children (wash with soap and water).
  - After service is over, stay until all kids are picked up by their parents; greet parents warmly.
  - Pack up the Little Lambs totes after service is over.
  - Put sign-up sheet and registration cards in Little Lambs folder; place folder in the appropriate Little Lambs tote.
  - Have youth helper bring all totes and other items back to storage room; can carefully use dolly.
  - You can submit receipts to the Financial Administrator if you need to be reimbursed for anything.

Contacts: See bulletin for Little Lambs Coordinator, Ministry Scheduler, and Financial Administrator.

April 2, 2013